



Return-to-School Plan

Fall 2020-21

6000 W. Colonial Drive
Orlando, FL 32808

(407) 293-6000
www.heritageprep.com

HPS will be opening for
five-day-per-week **on-campus**
instruction August 24, 2020.

From our founding, Heritage Prep School has had the goal of offering an excellent program of learning set in the context of a Biblical worldview. In these unprecedented times, our vision has remained the same. We want to offer our students a quality, Christ-honoring education while showing them how to live godly lives. We strive to reinforce the values that you are teaching at home: honesty, community, creativity, faith, and respect for life.

With this in mind, Heritage desires to honor God by respecting our state and local authorities. We have closely monitored the Orange County School Board's developing plan for sending students back to school. We have also carefully reviewed the guidelines set by the Step Up for Students and Family Empowerment scholarships, which many of our families use. Drawing on the insights of the Florida Department of Education and the guidelines set by SUFS and the CDC, we have established the following plan for safe re-entry into the classroom.

I. Symptom Screening

- A. Faculty and staff will self-screen before coming to work.
- B. Students' temperatures will be checked with a touchless thermometer before leaving their vehicles.
- C. Your child should not be brought to school if he/she exhibits any of the following symptoms:

COVID-19 Screening for Parents

Every morning before you send your child to school please check the following:

- 1 Your student does **NOT** have a fever greater than 100.4 degrees OR lower if your child is not feeling well.
- 2 Have you recently experienced any new signs of illness such as:



CONGESTION
OR RUNNY NOSE



FEVER 100.4*



COUGH



SHORTNESS OF BREATH OR
DIFFICULTY BREATHING



DIARRHEA



HEADACHE



NAUSEA
OR VOMITING



SORE THROAT



MUSCLE PAIN
AND FATIGUE



CHILLS



NEW LOSS OF TASTE
OR SMELL

- 3 Were you in close contact (within 6 feet for more than 15 minutes) with anyone confirmed with COVID-19 within the last two weeks?
- ➔ If the answer is **YES** to any of the questions, **DO NOT** send your student to school. Instead, begin quarantine of your child and contact your healthcare provider and **Principal**. Strongly consider COVID-19 testing.

II. Personal Health



- A. Students will be reminded to wash hands regularly and will be instructed about proper hygiene and handwashing techniques.
- B. Students will wash their hands before and after lunch as well as after each bathroom break.
- C. Classrooms will be equipped with hand sanitizers, and students will be encouraged to use them regularly.
- D. HPS will provide one mask for each student.
- E. Masks will be required to enter the buildings.
- F. Students will wear masks whenever transitions are needed.
- G. Students are encouraged to bring water bottles.

III. Social Distancing

- A. Designated drop-off areas have been created for each department.
- B. Students will be kept in classroom groups (pods) during the day and will not interact with other pods.
- C. Students will be instructed to social distance within their pods as much as possible.
- D. In middle and high school teachers will move from room to room instead of students moving.
- E. Classes will have staggered release times to avoid congested hallways.



IV. Sanitation

- A. Desks, lockers, door handles, and all accessible surfaces have been disinfected in preparation for the new school year.
- B. Once school begins, classrooms and hallways will be cleaned and disinfected daily.
- C. Restrooms and locker rooms will be cleaned throughout the day.



 Remove visible soil and dirt from surfaces using soap and water.

 Apply an EPA registered disinfectant to kill pathogens, including COVID-19. Common cleaners include:

- Clorox Disinfecting Wipes
- Lysol Brand Bleach Multi-Purpose Cleaner
- Purell Multi Surface Disinfectant

 For effective sanitizing, wait the proper contact time as indicated on the product label.



**CLEAN
SANITIZE
WAIT**

V. Cafeteria

- A. Breakfast will be grab-and-go.
- B. Younger students will eat lunch in their classrooms.
- C. Older students will eat lunch with their pods.
- D. Microwaves will not be available for use.
- E. Community water dispenser will not be available.
- F. Tables will be disinfected after each use.



VI. Illness Policy



- A. Individuals who exhibit symptoms during the school day **must** be picked up immediately.
- B. Individuals with COVID-19 symptoms who do not test positive for COVID-19 may return to school after they have been symptom-free without medication for at least 24 hours.
- C. Individuals who test positive for COVID-19 may not return to school for at least 10 school days and must be symptom-free without medication for at least 72 hours.
- D. Individuals who test positive for COVID-19 **must** notify the school office as soon as possible.
- E. Students who must stay home due to COVID-19 symptoms will join the classroom through distance learning.

VII. COVID Positive

- A. Individuals who test positive for COVID-19 **must** notify the school office as soon as possible.
- B. HPS will take immediate action upon notification of any positive cases.
- C. The Orange County Health Department will provide guidance regarding possible closure, cleaning, and parental notification.
- D. Maintenance department will be informed and impacted areas will be thoroughly disinfected.
- E. If anyone in the home of a student or staff member tests positive for COVID-19, that student or staff member should stay home (i.e., self-quarantine) for a minimum of fourteen days.
- F. HPS faculty are trained and ready to transition to distance learning should local health officials require a temporary building closure.



Stay home !

HPS is also offering **distance learning in middle and high school**, which will begin on August 24, 2020.

With the uncertainty of the times, some parents in our HPS family have expressed concern about their children returning for on-campus instruction. To accommodate these concerns, we are offering an innovative/blended learning option in which the students can learn from home while being connected to their HPS classrooms in real-time. Parents who wish to use this option must notify the school office by **August 17, 2020.**



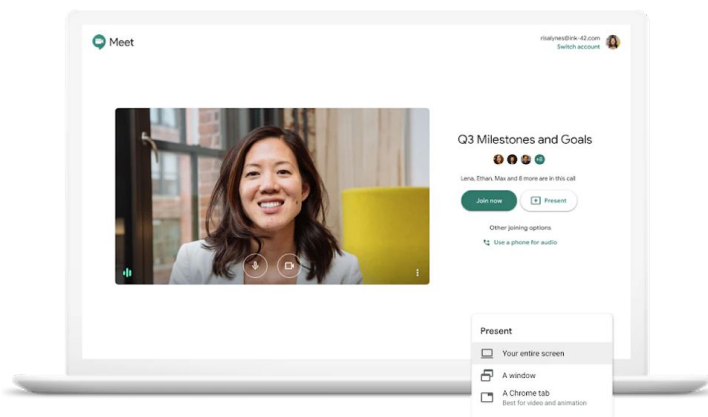
I. Distance Learning Method

- A. Each HPS classroom will have a camera set up for innovative students to view the lessons.
- B. Students will log in to Google Classroom each day using their HPS credentials.
- C. Students will open their first period classes and connect to the live classroom using Google Meet.
- D. Students will follow along with class activities and submit any assigned work while present.



II. Distance Learning Guidelines

- A. Students must follow the HPS bell schedule for the 2020-21 school year. First period begins at 8:00 am, so students must be in their Google Meet classrooms in uniform at that time. Middle and high school students must then log into consecutive classes at the appropriate time. Students who are not logged in on time will be considered tardy.
- B. Each student in each family must have his/her own device. This allows for the multiple students in the same family to join their respective classes at the same time.
- C. Students must be in the classroom live; emojis and other images are not acceptable.





*Trust in the Lord with all thine heart;
and lean not unto thine own understanding.*

*In all thy ways acknowledge him,
and he shall direct thy paths.*

Proverbs 3:5-6

Developed using guidance from
the Center for Disease Control (CDC),
Step Up for Students, Florida Empowerment Scholarship
and Lewisburg Baptist Academy Return-to-School Plan.